



C.D.H. Number - 4105771

Minutes of Executive Committee Meeting

Tuesday, 23rd May 2017, at 7.00pm

Present: - Gerry Santangeli (Chairperson), Pam Bull, Elliot Coulter, Peter Caird, Alex Coull, Duncan Laing, Graeme Turnbull, Andy Hendry, Fiona Hendry, Craig Clark, Diane Sheffield, Kevin Willis and Rae Muir.

Apologies: - NONE.

Welcome: - Gerry welcomed all to tonight's meeting.

Previous Minutes: - Proposed – Andy Hendry, Seconded – Duncan Laing.

Matters arising: - Duncan reported that the new logins on the PC are now live. There are instructions on the screen.

The issue of the No Dogs in the clubhouse rule was raised and discussed. The Committee agreed that this rule be changed to allow dogs into the clubhouse on the proviso that they are fully supervised at all times. The Catering and Bar Steward to use his/her discretion, with regards to any dogs, that are unsupervised or generally causing a nuisance within the clubhouse.

As a consequence of the previous discussion it was agreed to update and prepare a new 'General House Rules' to assist Kevin/Julie and club members as to what is acceptable regarding behaviour, dress code etc which will be expected to be strictly enforced.

The use of White Tees for competition only is to be strictly enforced with the Club Professionals' being informed as well as suitable reminder notices posted within the clubhouse.

Secretary's Items: - More Scottish Golf Membership cards have been received and can be found on the fire surround within the foyer.

The Regional Fund Raising Manager has introduced herself via a letter with a request for the club to hopefully utilise a competition as a potential fundraiser.

2 copies of the R & A Annual Review and 2017 Championship booklets have been delivered.

Finance Report: Please see Appendix for 22nd May 2017 Operating Account and Profit/Loss Sheet for period 1st October 2016 to 22nd May 2017. Peter stated that club finances are in a healthy state and further improvements to the clubhouse and course are viable.

House Report: - Gerry informed the committee that latest figures for the various upgrades total £21000 against an estimate of £20000. All agreed that the works carried out and those ongoing are whilst necessary have been met with the general approval of the membership and visitors alike.

The issue of a Draft Lease/Contract for the Catering and Bar appears okay with the inclusion of a franchise fee for Year 2 to be agreed. So far the Franchise contributes 50% of Coffee Machine, Sky TV and various other items.

Kevin and Julie will be meeting their accountant soon to discuss the costs/profit of their business since 1st March 2017. This will give them an idea what turnover can be realistically expected and they will then come back to the club with an offer for a franchise fee which will be considered prior to signing any agreement.

Whilst not obvious to some Graeme and Elliot are well underway with the works to re-locate the Ladies locker room. Graeme confirmed that the room will most certainly need re-painted and

this will have to be organised fairly soon.

With regards to the Viridor Credits Grant Application, Gerry will be consulting with both Ian Affleck and Douglas Kennedy with respect to how they submitted their applications for grants on behalf of Dunbar Bowling Club, Dunbar RBL and West Barns Bowling Club respectively.

It was agreed that a sub-committee of Graeme, Gerry, Kevin and Diane be formed with regards to the preparation of future Major Works Programme for the clubhouse. Projects to be considered are a bar extension within the current former conservatory footprint and disabled toilet facilities in the former Ladies Locker Room.

Match and Handicap's Report: Craig reported that competitions are running reasonably smoothly despite occasional computer hitch.

All the match play draws have been posted with the Championships particularly to the fore in terms of play.

The issue of a 'Competition's Bible' is becoming critical to assist/alleviate any pressures regarding organisation of up and coming competitions both open and domestic.

A gentle reminder was issued regarding the Charity Scramble and Belhaven Open weekend competitions, currently entry's are low with less than a month to go.

Green's Report: - There was a general discussion about the red line and the reduction in height of a red post on the fifteenth fairway. Both items have already been dealt with.

The issue of narrowing tees to give more options for tee positions was also discussed and again this has been taken on board. The purchase of rake stands was also considered and Andy is delighted to report that Willie Daisley will produce them at NO cost to the Club. These stands will be installed firstly on holes in central locations to gauge how they are used or abused.

The practice net replacement has been discussed with Laurie, who will erect the new net very soon.

There was also a discussion regarding more Pathway signs (for walkers) being provided, again Andy will be engaging with ELC and Enjoy Leisure for possible joint-funding procuring them.

Junior's Report: - Elliot reported that the Junior Coaching Vouchers were being finalised. There would be a 12 place limit.

Unfortunately the weather intervened and resulted in the cancellation of the first Saturday afternoon junior fun event.

Fiona informed the committee that an Information Leaflet for juniors is to be produced. This will include who's who details etc.

Social Report: - Diane reported that her sub-committee has been busy suggesting future events for the summer months and they are scheduled currently as follows: - 17th June – participation in the Civic Week Parade, this has been shelved due to lack of interest. 23rd June – WGC Golf Fun Day 3 – 5pm with chipping, target golf, putting competitions as well as a Bring and Buy & Cake Stall. A BBQ is still to be confirmed. Needless to say we are looking for Volunteers to assist in the running and management of all the events of the Fun Day.

There are no social events planned for July due to other committed events at the Club.

There is a 70's Night planned for Saturday 26th August.

Preparation for the imminent Ladies Section and Guests 'Mad Hatter's Tea Party' are also well underway.

On the whole the Sub-committee felt the summer months are too busy to plan any more events than those reported above.

Any other business: - The issue of the current state of the Gents Toilet was raised. Cleaning has been included within the franchise but it was hoped that a general 'spruce up' would be carried out soon.

Kevin informed the committee that Andy Hendry had accepted his invitation to be his Vice-Captain elect as and when the A.G.M is organised this coming December. All present wished Andy their heartfelt congratulations on his forthcoming role within the club.

After recent near-misses regarding traffic users on the access road it was felt that more visible signage is required to inform users on how and when to proceed with regards to golfers playing from the 18th tee. Andy would again try ELC/Enjoy Leisure to see if they could assist regarding this issue.

Elliot revealed that the final numbers for Saturday's outing was 25, whilst disappointed in the interest shown he was still confident that those going would have an excellent day.

The fixings for the fireguards will have to be sourced and installed.

**Date of next scheduled meeting – Tuesday
27th June 2017 at 7pm.**