



C.D.H. Number - 4105771

Minutes of Executive Committee Meeting

Tuesday, 3rd October 2017, at 7.00pm

Amendment 1

Present: - Gerry Santangeli (Chairperson), Rae Muir, Elliot Coulter, Alex Coull, Duncan Laing, Kevin Willis, Andy Hendry, Fiona Hendry, Diane Sheffield, Craig Clark, Peter Caird and Graeme Turnbull.

Apologies: - Pam Bull.

Welcome: - Gerry welcomed all to the meeting.

Previous Minutes: - Proposed – Diane Sheffield, Seconded – Duncan Laing.

Matters arising: - Membership Labels for 2018 Season ordered (500).

Duncan reported that meetings have taken place and the new House Rules have been agreed and the Committee formally adopted them.

Duncan also reported that the trolleys have all been removed from the locker room.

Graeme raised the issue of purchasing the Gazebo and it was explained that firstly it had been utilised successfully during Captains' Day. There will be future opportunities to use it and to this end, the Committee sanctioned purchasing the item from Robert Martin.

The Constitution needs to be amended to reflect a more effective committee meeting structure, namely it is proposed that the Executive Meeting meet quarterly and the Sub-Committees meet more regularly say monthly with single page reports prepared for reading prior to Executive Committee

meeting and any strategic points raised from them discussed and considered then.

It was agreed that the incoming Captain's and their Vice Captains meet to overhaul the make-up/schedule of future Captains' days. Things to consider include a reduction in guest numbers with the ultimate aim of securing and encouraging members to invite guests rather than play with fellow club members.

Secretary is Items: - The Secretary referred to the attachments covering Scottish Golf's New Strategy to raise £4 million. This will be via a proposed increase in capitation fees, from £11.25 to £24 per adult member. It was agreed that this fee, assuming it is ratified, should be passed onto the membership by increasing the Annual Subscription by £15.

It was also noted that Gerry and Kevin would attend a Regional Meeting at Royal Musselburgh Golf Club where this strategy etc would be discussed.

Lesley Nicholson has also sent emails covering the following:-
Emergency First Aid Course – Prestonfield GC 23rd November 2017 (it was suggested perhaps the Club Professionals attend) - Coach Education Calendar (Subsidy Process) – Barclay's Bank Review of Business Rates (Update) – Lesley also offered to meet with Club regarding new Scottish Golf Strategy.

Finance Report: See Peter's Financial Appendix

House Report: - Graeme presented Draft Plans for an extension, which covers the footprint of the former Conservatory area. In addition, he reported that the Ladies Locker Room has been floored. Works on toilets continue and the plans included alterations to the existing Ladies Locker Room creating Disabled Toilet etc.

The Roof repair situation has been ongoing since May, and efforts will be made to contact Ian McNeill for an update from the contractor.

It was noted that AKD had carried out repairs to lights in the lounge. LED lights are needed for the bar area and an urgent upgrading of external lighting at the main access is required. Graeme also reported that a lot of work has gone on in the loft area.

The grant application for Viridor Credits will be completed by tonight's deadline. We have received quotes from a Preferred Bidder plus two other

quotes. Sincere thanks are due to Callum Porteous for his input and assistance.

The application will be sent electronically and if past stages in the process are anything to go by there will be questions and/or requests for clarification of the information submitted.

As Graeme reiterated the current Ladies Locker Room and Toilet is the priority. A project that could easily cost £20k using vandal-proof materials etc.

A Programme for Clubhouse Improvements will be prepared which will then have priority rating applied and perhaps costings where available.

Match and Handicap's Report: Elliot reported on the success of the recent St. Margaret's Open, which saw 138 out of 144 entries play. It was interesting to note that the competition's various prizes of SGU vouchers were collected very quickly.

61 members played in the September Medal.

The Finals Day was a very successful day and sincere thanks are due to the referees for their efforts.

The Hussein Ali Tri-Am will in future be open to members and invited guests.

64 members played in the October Medal.

With regards to the Junior September and October Medals; these saw no players participating in them.

A survey of trophies revealed that 11 still had not been returned for engraving however thanks to speaking to individuals or contacting them by email they have now all been accounted for.

It was hoped that all Matchplay finals, Junior finals and Ladies Finals would be played on the same day in future.

A provisional list of Men's Competitions has been drawn up; with regards to the Ladies, Elliot will meet with Pam to add their schedule. The Club Professionals will be involved to allow them to keep their diaries updated.

With regards to Gordon and Philip, they are seriously thinking of holding A Pro's Day probably in mid-August in 2018.

There had been an issue with the Junior Open with the winner of Handicap and Scratch Competitions having to wait on getting their keepsakes. Elliot sorted this to everyone's satisfaction.

Finally, Elliot has agreed with David Main to pick up all the trophies for the dance sometime tomorrow.

Green's Report: - Andy informed the committee that a meeting had taken place with Chris Lawson ELC Health and Safety Officer, Enjoy Leisure officials and Gordon Hillson regarding the concerns raised in the recent members letter/email. The meeting covered both the course, members of the public and clubhouse issues.

Appropriate signage was needed to remind golfers and members of the public (walkers) of the obvious risks of playing and walking on a golf course.

The current situation of walkers using the concrete steps has enforced the need for the older first tee to be removed/taken out of service.

All rotting sleepers will be replaced. At the 14th tee, repairs will be carried out on the steps and side runners.

The Legionella check requirement for the clubhouse was discussed. This should occur annually and Chris would seek advice from fellow ELC officials regarding this. Similarly, the responsibility for P.A.T. testing would be ascertained.

Fire Drills and Tests will have to be scheduled in view of the change in licence etc.

Junior's Report: - As previously noted nobody has played in recent medals. Kate Green has asked for assistance preparing official results for an East Lothian Schools competition this Friday.

Congratulations to Oliver Turnbull in becoming the Junior Champion.

The Junior Golf League is proposing a series of Knockout Competitions

where teams of four juniors will play using the Stableford format of scoring. One club will act as host club per competition date. We hope this competition will see the club participate in next season.

Social Report: - Diane revealed the latest social event calendar which was as follows:-

Quiz Night this Saturday; fee £2 per person with bottles as prizes.

Halloween Fright Night 28th October fee £5 (incl Drink and pie)

Quiz Night 4th November fee £2 per person.

Pig Derby 18th November fee £5 per person. Stovies on sale at half time

Race Sponsors and Horse Owners will be sought per race.

Xmas Dinner 16th December 7.30pm (3 courses) Price t.b.c.

Any other business: - In Pam's absence the issue of Captain's expenses was discussed and decided.

There was a suggestion that we return to posting out Open Entry forms, the Secretary felt this was unnecessary cost as we receive emails with entry form attachments from other clubs. We should follow this practice with entry forms on the website, in the clubhouse and in the Wee Yellow Book.

Richard McMullen would like to have a Remembrance Sunday competition for the 'Royal Scots' Trophy, presumably donated by him. It was suggested he formalise his offer in writing and Elliot would speak with him regarding the competition type, rules etc.

Fiona informed the committee that she has been assisting Zak Saltman with his P.G.A. P.V.G. application. The committee agreed to cover his fee in this instance as a show of support to him.

The original date for the AGM is Friday 1st December at 7.30pm. All current committee members are to confirm whether they are standing for another two-year term by the next meeting to allow AGM to be finalised.

**Date of next scheduled meeting –Tuesday 7th
November 2017 at 7pm.**