



C.D.H. Number - 4105771

Minutes of Executive Committee Meeting

Tuesday, 20th February 2018, at 7.00pm

Present: - Kevin Willis, Pam Bull, Diane Sheffield, Elliot Coulter, Peter Caird, PJ Stables, Duncan Laing, Graeme Turnbull, Diana McLaughlin.

Apologies: - Elspeth Haston and Willie Daisley

Welcome: - Kevin welcomed all to the meeting.

Previous Minutes: - Proposed – Graeme Turnbull, Seconded – Pam Bull

Matters arising: - There were no matters arising from previous minutes.

Secretary's Items: -

Scottish Golf's AGM will be held on Sunday 4th March 2018 at Dalmahoy. Kevin and Duncan will be attending.

Lothians Golf Association's AGM will be held on Thursday 1st March 2018 (7.30 pm) at Newbattle. Elliot, Kevin and PJ may be able to attend but will need to check diaries.

A letter has been received from Headway Charity inviting the Club to enter a team of 4 players in this year's charity day on 22nd July. Cost £120.

A letter had been received from Mr and Mrs Graeme Turnbull requesting permission to place a family memorial bench in the area behind the 16th green/15th tee. The bench would be wholly funded and maintained by the applicants. The Committee agreed to this request. PJ will consult with Greens Staff to assist in agreeing exact location of bench.

Finance Report:

Peter summarised accounts available.

Future account reports will be aligned with reporting dates of House accounts.

The offer of an instalment scheme for memberships will be continued for 2018 with a maximum of 40 applications allowed. If more applications are received, priority will be given to members already using the instalment scheme. Duncan will publicise availability in advance of 2018 fees payment date.

A charity donation of £300.00 will be made to the Dunbar group for Alzheimer's Support

House Report:

Plans for extension and disabled toilet have been completed and paid for.

The new ladies' locker room is now in use. Work has commenced on refit within the old locker room. The Committee offered a vote of thanks to Graeme, Elliot and Ollie for their time and work on these projects.

Graeme has had a meeting with Julie, Kevin (Franchisees) and John Medley regarding lease. Further discussion will be required but it is anticipated that the contract will be formed to reflect a rolling lease which will include the following considerations:

- Franchisees will share SKY TV costs

- Franchisees will share coffee machine provision/proceeds

- Franchisees will pay bar telephone bill

- Franchisees will pay kitchen gas bill

- Franchisees and Club will share cost of one-off Environmental Deep Clean of kitchen facility. Thereafter, franchisees will assume responsibility for kitchen cleanliness standards.

A new grill has been made for the wood fire.

A new pump was needed to correct a central heating problem. This has been fitted.

Match and Handicap's Report:

The 2018-2019 fixture lists is now complete. Elliot will provide Duncan with the lists so that printing can begin. The fixture card will be printed with separate Mens/Ladies/Junior lists. 350 will be printed.

Since the last executive meeting both Ladies & Gents monthly medals have went well and the New Year's Day Sclaffers Shield did ok.

No juniors played the Junior January Medal however Ollie Turnbull was the only junior who played and won the Junior February Medal.

The Ladies will use player entry on the monitor, beginning with the March Medal.

The CONGU changes for 2018 were discussed, mostly the changes regarding supplementary scores and the creation of new categories of handicap for both Ladies and Gents(cat 5 for Gents and cat 6 for Ladies & Gents), for now we have taken the decision to keep the current handicap upper limits for competitions the same as before(36 for Ladies & 28 for Men), there is more changes but these are the two standout ones.

A copy of the CONGU UHS with 2018 update is in the office should anyone require it.

There is obviously more to read up on, this will happen in due course.

Since the last executive meeting, Club2000 have provided us with the latest update and Duncan has installed this.

End of year handicap reviews have been done.

All this seasons opens entry forms have been passed to Duncan for publication on the website and Pam has printed some off and posted them to various clubs.

Men's match play competitions rules and protocols for entering weekly competitions are to be posted on the notice board ASAP.

Pam has provided the Pro's with a book for players (Ladies & Gents) wishing to return supplementary scores in which the player must register their intent prior to playing. A notice will be posted on the notice boards to advise members of this; e.g. If a player returns a card but has not signed the register the score will not count.

Following changes to some holes, it is considered that a Stroke Index reassessment is required. Advice from our Club Pros will be sought on the process for this.

Green's Report: -

Local rule on steps in bunkers - The Committee has agreed the following local rule:

"Steps in and into bunkers are part of the bunker. A ball lying on any part of bunker steps may be either:

- 1- dropped into the bunker without penalty
- 2- deemed unplayable under penalty of one stroke. Rule 28 applies"

The Committee discussed a perceived need for a bell at 17th between green and bunkers to make golfers aware it's clear and safe to hit . However, they felt that in windy conditions the bell could be sounding when unsafe. In addition the noise nuisance to neighbouring houses would be unacceptable. A bell will not be installed at this time.

PJ, accompanied by Andy Hendry, has had a meeting with Craig Pennyquick. This was a positive meeting with Craig helpful and eager to help address the issues raised.

Issues raised with response:

Bunkers not raked on regular basis - *they are raked 4-5 times a week (By the guys on community service). This may be an issue but agreed to monitor them more*

Tee markers rarely moved, need to aim in the correct direction .
Narrowing tee markers as well - *agreed to narrow tees to 5 paces and move them more often .*

Worn areas between 13th green and 14th tee ..also between 14th green and 17th tee needs repairing in worn areas - *will fill holes and seed or turf areas according once seeding seasons in*

Approaches cut one week and then not cut for a while; no consistency - *Scott cuts approaches . They will try and keep on top of them. When Scott is off there's not enough man power to cover. They are going to cut more often and keep a standard.*

Questionable pin positions for medal and open competition - *the whole green needs to be used . Also, there's 6 hard 6 easy 6 medium so doesn't think there's an issue there .*

Drainage line in front of 15th green sunk . Ball could come to rest there - *filled with soil and sand mix to rectify. Will pack in more and seed or turf over the sunk area*

Grass collecting areas need mark GUR - *Will mark GUR accordingly . Will push for a designated area for grass clippings*

Flooding ditch back of 9th green - *Agreed to fill in and turf/seed area (secretary's note - this has now been completed)*

Craig advised that winter works will be completed a week prior to winter open. With exception of maybe the 12th bunker being GUR. Also maybe one of the bunkers on 11.

Junior's Report: -

We are entering team(s) in the East Lothian Junior Golf League Championships and also the Team Strokeplay.

An email has been sent out to 10 of our juniors, those who hold handicaps, asking them to let me know if they'd like to be part of the squad. This will be followed that up by phone calls.

ELGC Championships will be played at Craighielaw on Friday 3rd August. David Warren, who runs East Lothian Junior Golf League, will email the juniors in our squad directly to invite them to play. Diane will forward him names, DOBs, CDH numbers, phone numbers and email addresses.

The Junior presentation is on Saturday 17th March at 4 pm. Kevin, Pam and David Warren have confirmed their presence. David will give a short talk. I hope the majority of the committee will be able to attend. The professionals

and caterers have it in their diaries and the function room is booked. Elliot has arranged all necessary Trophies, medals and keepsakes. Kevin Lees has agreed we can put on a finger buffet for them.

The Junior Medal in March will be played on a Sunday alongside the men. From April, Junior Medals will return to a Friday and Saturday afternoon. A newsletter has been sent out telling the juniors about the March medal, asking them to give their names to the pro shop for inclusion in the draws.

Dunbar Civic week is from 16th-24th June. Diane will invite juniors to take part.

Diane advised that she will be attending a Safeguarding Children course in March.

Social Report: -

Diana reported that 29 people attended the Valentines Meal with 16 staying to take part in the Couples' quiz. An enjoyable night thanks to Julie Lees' organisation and attention to detail.

Planned events:

Friday March 16th - Quiz Night - Followed by Prize Draw.

Friday April 6th - Start of Friday Fun 10 - Followed by Masters golf on TV in clubhouse.

Friday May 11th - Open/Fun Day

Friday June 22nd - Dunbar Civic Week - Open/Fun Day

Any other business: -

Vacant Committee Member Position - The position of Secretary will be advertised as vacant and volunteers sought.

A new Juniors' notice board will be situated in the main entrance hall

It is time for 'tee-sponsors' to be asked to pay £50 annual maintenance. Duncan will get contact details from John Medley and draft a letter of request.

Callum Richardson has agreed to act as organiser for our various inter-club matches this year.

At the last AGM it was agreed that the Club would write to ELC regarding staff use of our lounges and dining areas. Kevin agreed to draft a letter.

A short discussion about the potential for the Club to host the Mens' Presentation took place. This year's presentation is already booked at the Royal Legion. It was considered that the Club may be able to host the event in future years, dependant on progress of proposed building/extension projects.

Club Flag - A new flag has been obtained. However, it was felt that some form of edging reinforcement would prolong it's useful life. Graeme agreed to take the flag to a local tailor to explore options.

**Date of next scheduled meeting –
Tuesday 24th April 2018 @ 7pm**