



C.D.H. Number - 4105771

Minutes of Executive Committee Meeting

Wednesday, 22nd June 2016, at 7.00pm

Present: - Gerry Santangeli (Chairperson), Kevin Willis, Rae Muir, Pam Bull, Elliot Coulter, Andy Hendry, Craig Clark, Graeme Turnbull, David Wallace, Alex Coull, Diane Gibb, Fiona Hendry and Duncan Laing.

Apologies: - NONE.

Welcome: - The Chairperson Gerry welcomed everyone to what was the first meeting of the committee in this format.

Previous Minutes: - Both the Ladies and Men's Committee minutes were open to discussion although both were not formally approved or seconded.

Matters arising: - The TomIan Trophy Ladies competition was changed from a pair's event to a Scramble and all agreed it was a very successful day.

The issue of Junior's playing in Men's medals was raised. Elliot reminded everyone present that any junior wishing to play had to have a handicap of 14 or better. Elliot has agreed to investigate when and why this figure was accepted as the normal protocol.

Secretary's Items: - Interim Members Survey results were circulated to all present. It was agreed to allow all the opportunity to digest the interim results and raise any issues at the next Executive Committee meeting.

Finance Report: - David reported that discussions had taken place with John Medley and Bernie Mullen regarding a smooth transition of the

House and Men's Accounts and their operating procedures. Suffice to say that the systems utilised by both the House and Ladies Treasurers' were relatively easy to understand. The Men's ledger system needs refining.

It will be the end of September before all the accounts will be amalgamated. All accounts will stay open with the signatories staying the same.

All major transactions will go through the House Manager John Medley with payment either by cheque or B.A.C.S.

A short discussion followed regarding the pay-out amounts for the Belhaven Open.

Clarification regarding £3 visitor fee for Open competitions to ELC will be sought from the Club Professionals with the totals clearly marked in future returns.

David proposes to give monthly updates in the format that Bernie Mullen did for the Men's Committee.

House Report: - Graeme reported that due to the amalgamation of all the sections that the House Manager's duties will increase. This is anticipated to see a salary cost rise from £9/10k to approximately £12.5k. This was unanimously accepted.

Also his office is in dire need of improvements e.g. carpet, painting as well as a new computer, which Duncan Laing has already organised.

There are many areas of improvements required within the clubhouse e.g. new boiler system, central heating, new stair carpet and kitchen machinery. A Priority Project programme needs to be drawn up as soon as possible, hopefully the survey results may offer some guidance of what they would like to see done.

We need to look at all potential funding grant schemes/sources that are available, we are grateful to Diane who has volunteered to take over the responsibility of investigating this and any protocols regarding completing forms etc.

Match and Handicap's Report: - The recent Charity Scramble raised £2138. This is broken down in the following amounts: - Entry Fees £2300

(includes £100 from House account) £240 in prizes £230 in food cost and £338 in raffle collection.

The Touch Screen Monitor System is in operation. Members will be shown by the Club Professional's if necessary on how to use it. This system cost circa £2000 and confirmation will be sought on actual annual maintenance fees and also to see if this has already been included.

The new screen and software has many new functions and capabilities and it was agreed to complete the changeover from the desktop system in early October.

Pam commented that the most recent Ladies competition comprising of 9 cards had been completed using the old system this evening.

Green's Report: - Andy was pleased to report that his rapport with Craig Pennycuick continues to work well. However due to Scott (Paternity Leave) and Stevie (Annual Leave) there will be a three week period where reduced staffing will be evident. Whether ELC's promises of apprentices becoming available to cover this staff shortage will result in positive news we will wait and see. Andy will email Stuart Pryde et al to trigger a response due to the forthcoming Open's and Captain's Day.

Philip Sadler will join Craig to advise on the positioning of metal Red posts on the course boundary. We should consider bringing in a local rule if necessary regarding player's backswing being impeded. At the very least publicise that they have been installed and remind players of the appropriate rule/local rule.

The Green keepers hope to get the daisies sprayed this Friday/Saturday, this is subject to the weather obviously and it was clearly appreciated that this was late again this year, but availability of the contractor is out with the council's control.

It was disappointing to hear that Craig was subject to verbal abuse from a member whilst he took part in the recent medal. It was his leisure time and he should be afforded the courtesy and respect to not be subjected to work related matters/comments in his off time.

The issue of new Tee markers is becoming urgent, we have already received our first cheque. Originally Kevin and Graeme were tasked with procuring new tee markers. Literature was received from Eagle (tee makers) and Graeme had also considered fabricating posts etc in his

company workshop. It was agreed that Andy takes over responsibility of securing quotes etc with a view to placing an order as soon as possible.

Junior's Report: - Elliot reported that the junior medals will continue. Philip is determined to resurrect the Club Championship this summer. It will probably be a match play handicap competition.

We need to have results posted sooner and consider how best to record scores returned by both boys and girls.

The issue of a Child Protection Officer was also discussed and Fiona Hendry offered/was coerced into taken on this role. Alex will provide all recent emails on the subject as well as Lesley Nicholson's (Regional Officer – Scottish Golf) details.

Social Report: - Diane asked if the social events calendar for the past 12 months was available. The Ladies and Men's representatives will provide this as soon as possible.

There was a short discussion on how we keep our social media and website updated and quicker if possible. The relevant people are aware and are on the case!

Any other business: - Diane asked if there was a dress code for the club and golf course. There is signage/posters in the relevant locations to advise visitors and members alike.

Duncan informed the committee that they all would be sent an email, which should be read and then all should unsubscribe. This is a test of the system which will see all known email addresses for members being verified which will affect how we will update members via the website etc in future.

There was a request from the Club Professional's for permission to provide an on-course soft drinks sales service using a buggy. This was approved and who knows when appropriate it could be extended to other items.

Duncan also enquired about the provision of a pneumatic shoe cleaner, a recent quote was £2500 and this has now been placed on the expanding 'wishlist'.

Gerry reported that the Caterer's had recently complained regarding

catering provision at open's etc. This took everyone by surprise as there was more open dialogue between caterers, club professionals, House Manager and Bar Staff so this should not occur or even be an issue. Similar to the Green Keepers the Caterer's will be provided with the Competition Schedule as soon as it has been formalised to allow them to be fully aware in the future.

Gerry also reported that the preliminary organisation of Captain's Day was well underway, with the disco booked and invitation's ready. He will confer with recent captains with regards to numbers and who should be invited. There was a short discussion on the subject with various suggestions being put forward for consideration.

The club has received a letter from Rab Hanney regarding the provision of a trophy as a commemoration to Kevin Phillips. This was a wonderful gesture but prior to acceptance it was agreed that the views of Linda his widow and their family should be sought.

Date of next meeting – Tuesday 19th July at 7pm.